
	<b>MESQUITE POLICE DEPARTMENT</b>
	<b>504.00 MESQUITE POLICE – MESQUITE ISD PROCEDURAL GUIDELINES</b>
	<b>Effective Date: August, 2011</b>
	<b>Approved:</b> _____  <b>Chief of Police</b>

- I. General
  - A. The Deputy Superintendent or his designee will serve as the Mesquite Independent School District's liaison with the Police Department.
- II. Students
  - A. The School District will immediately inform the Police Department's assigned School Resource Officer when school personnel confiscate any controlled substances, the SRO will pick up the confiscated substance as soon as possible. In the absence of the School Resource Officer, the police department's liaison will be contacted to make the appropriate disposition of the substance in accordance with standard operating procedures. The School District personnel may or may not request prosecution of a criminal case.
  - B. If an offense is reported to the Police Department, the incident will be evaluated for investigative potential.
  - C. Any contact with a student at school by the police department will be coordinated through the School Resource Officer or principal.
  - D. Interviews with elementary students will be conducted after school hours, where feasible. The presence of an MISD administrator should be requested at any interview of an elementary student which takes place at a school.
  - E. The Family Code generally prohibits the release by the Police Department of the name of a juvenile offender, except as required by Section 15.27, Code of Criminal Procedure. CID personnel shall make the notifications mandated by CCP Section 15.27. The Dallas County District Attorney may be able to release names under some circumstances.
  - F. A Police Officer may take a child into custody with or without a warrant. When a student is removed from school, the officer shall sign a release form or the standard school sign-out log. The officer shall promptly give notice of his action to the child's parent, guardian, or custodian in accordance with the Family Code. (Reference Juvenile Guidelines and Policies, General Order No. 207.00)
  - G. The School District's liaison will inform the Police Department of any school-related case involving serious bodily injury.
- III. Personnel
  - A. Both the Police Department and the School District recognize the delicacy of charges filed against a teacher. Such charges can severely impact a teacher's effectiveness as a professional educator.
  - B. If an inquiry from a parent involves office discipline, the parent will be referred to the School District.
  - C. If an allegation against a School District employee does not involve office discipline, the School District will work with the Police Department to resolve the allegation.
  - D. Two Mesquite Police Department supervisors with the rank of lieutenant or above will review a complaint before any action is initiated on a school-employee related investigation. The MISD liaison will be made aware of any school-employee related investigation. The School District will grant access to district employees.
  - E. Covert or undercover investigators will be enrolled in the MISD school system only upon concurrence of the Superintendent of Schools and the Chief of Police.

EFFECTIVE: May, 1984; REVISED: January, 1990; FORMERLY: F/84-51, 83-51; REVISED: January, 1992; REVISED: August, 2011