
	MESQUITE POLICE DEPARTMENT
	239.00 SEX OFFENDER REGISTRATION
	Effective Date: March, 2013
	Approved: _____ <div style="text-align: center;">  Chief of Police </div>

I. Policy Statement

Offenses of a sexual nature, especially against children, are regarded by the local community and the State of Texas as worthy of offender registration. In order to better monitor the offenders and guard against future offenses, the following procedure outlines how the required registration process will be conducted.

II. Procedures

- A. The Criminal Investigations Bureau conducts sex offender registrations.
- B. Sex offender registration will be conducted every Monday, Tuesday and Thursday from 1:00 p.m. to 4:30 p.m. No appointment is necessary.
- C. Members of the Child Abuse/Sex Crimes unit will be familiar with the provisions of Chapter 62 of the Code of Criminal Procedure regarding departmental responsibilities for sex offender registration.
- D. A sex offender whose initial registration is conducted by the Mesquite Police Department will be photographed and fingerprinted by an available detention officer. Two sets of fingerprints will be taken, one of which will be provided to the Crime Scene secretary. The other will be sent to the Texas Department of Public Safety along with the original CR-35 and CR-32. A photograph will also be taken and placed in the mug shot database. This procedure will ensure that the offender is compliant with state and local requirements.
- E. The offender along with any motor vehicle he/she owns will be digitally photographed and placed with his/her departmental file. The photograph with the offender's name, date of birth and address will also be entered onto the Crime Web network site, unless the offender was convicted as a juvenile.
- F. Offenders are required to register either on a monthly, quarterly or yearly basis. Once the offender is in the system and it is determined how often he/she should register, the offender will come in during the aforementioned hours and have a CR-39 completed. The CR39 will be signed and a thumbprint provided by the offender. The State of Texas website, along with Crime Web, will be updated.
- G. The Mesquite Police Department may periodically review it's registration files and make unannounced compliance checks in order to see if any changes in status, address or vehicle information have occurred. Any failure by the offender to update his status may result in charges being filed. If a violation comes to the attention of any member of this department, the primary sex offender registration officer shall be notified by completion of an offense report.

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