
	MESQUITE POLICE DEPARTMENT
	126.00 AFTER ACTION REPORT
	Effective Date: March, 2013
	Approved: _____  Chief of Police

I. Policy Statement

In the course of daily departmental operations, occasionally events occur which can be categorized as natural disasters, man-made disasters, or non-routine incidents. When these events occur, an after action report is necessary in order to identify departmental strengths to be maintained and built upon, potential areas for further improvement, and recommend action to the Chief of Police for follow-up actions. The following procedures serve as a guide in preparing the after action reports.

II. Procedure

- A. Any natural disaster will be reviewed and documented in accordance to the Mesquite Emergency Operations Plan (M.E.O.P.). Bureau Captains will prepare after action reports for their bureau, for use by the department and the Office of Emergency Management.
- B. Incident reviews shall be conducted by the Bureau Captain or his designee after one of the following events has occurred:
 - 1. Tactical utilization- Follow current tactical incident review process through the tactical chain of command.
 - 2. Terrorist attack or other man-made disasters effecting a response from the police department.
 - 3. Infrastructure failures of the police building, satellite buildings, whether from human or natural causes.
 - 4. Officer involved shooting.
 - 5. Other incidents at the direction of the Chief of Police.
- C. Large scale events such as: fireworks shows, carnivals, air shows, bike rides, shoe sales, and other similar events where large crowds gather require an after action report. An after action report will be submitted by the Operation's Bureau Captain for any of these events.
- D. As a general rule After Action Reports will be submitted by the Bureau Captain or his designee on a memorandum to the Chief of Police no later than one week after the incident or event.

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