
	<b>MESQUITE POLICE DEPARTMENT</b>
	<b>109.00 AUTHORITY TO DISMISS CRIMINAL CHARGES</b>
	<b>Effective Date: August, 2011</b>
	<b>Approved:</b> _____  <b>Chief of Police</b>

- I. No officer shall take actions or make recommendations which would result in non-prosecution of a traffic or criminal case unless written justification for the release through the chain of supervision is approved.
- II. The interests of justice, medical, or mental health concerns may be best served by the release without charges of a person arrested for a Class C misdemeanor or non-prosecution of an offense higher than a Class C misdemeanor. The Station Sergeant may authorize release on Class C misdemeanor offenses. A lieutenant or above may authorize release on offenses higher than a Class C misdemeanor. (see Exhibit No. 5 Notice to Appear)
- III. An individual arrested for public intoxication will not be released from custody as long as he is under the influence of alcohol or any other substance, to the degree that he may endanger himself or another. As a general guideline, most prisoners arrested for public intoxication should be eligible for release in four hours.
- IV. A prisoner shall be released immediately upon production of a valid Writ of Habeas Corpus.
- V. Prior to the medical transport of any prisoner, the Station Sergeant will inform the prisoner (if medical release is being completed), that they are no longer in custody of the Mesquite Police Department and that their criminal charges will be filed "At Large." The Station Sergeant will further inform Paramedic personnel if the prisoner is still in police custody or that the prisoner is released from custody due to medical reasons. (see Exhibit No. 100-6 Dismissal of Charges/Release Pending Analysis)

EFFECTIVE: May, 1984; REVISED: September, 1990; FORMERLY: B/84-46; REVISED: January, 1996; REVISED: July, 2000; REVISED: June, 2005; REVISED: August, 2011

MUNICIPAL COURT  
CITY OF MESQUITE  
DALLAS COUNTY, TEXAS

NAME: SMITH, JAMES

ARREST NUMBER: 210401

CAUSE NUMBER: 333333

CAUSE: NO LIABILITY INSURANCE

CAUSE NUMBER: 222222

CAUSE: NO MVI

CAUSE NUMBER: 111111

CAUSE: UNREGISTERED MOTOR VEHICLE

CAUSE NUMBER:

CAUSE:

CAUSE NUMBER:

CAUSE:

CAUSE NUMBER:

CAUSE:

☐ BY ORDER OF THE PRESIDING JUDGE OF THE CITY OF MESQUITE, DALLAS COUNTY, TEXAS, YOU ARE ORDERED TO APPEAR BEFORE THE CLERK OF THE MUNICIPAL COURT, CITY OF MESQUITE, 757 N. GALLOWAY AVENUE, MESQUITE, TEXAS ON OR BEFORE THE

\_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_ AT \_\_\_\_\_ A.M./P.M.

☐ BY ORDER OF THE PRESIDING JUDGE OF THE CITY OF MESQUITE, DALLAS COUNTY, TEXAS, YOU HAVE BEEN GRANTED TIME TO PAY THE BALANCE OF A FINE OWED BY YOU TO THE CITY OF MESQUITE, IN THE AMOUNT OF:

\$

SAID FINE IS DUE AND PAYABLE ON OR BEFORE THE

\_\_\_\_\_ DAY OF \_\_\_\_\_, 20\_\_\_\_

**FAILURE TO APPEAR OR FAILURE TO PAY SAID FINE IN A TIMELY MANNER WILL  
RESULT IN THE ISSUANCE OF A WARRANT FOR YOUR ARREST.**

I acknowledge receipt and understand this order on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
WITNESS

\_\_\_\_\_  
DEFENDANT

**MESQUITE POLICE DEPARTMENT  
DISMISSAL OF CHARGES/RELEASE PENDING ANALYSIS**

Date: \_\_\_\_\_

Defendant: \_\_\_\_\_

Charge: \_\_\_\_\_

Arrest #: \_\_\_\_\_ MNI #: \_\_\_\_\_

Booking #: \_\_\_\_\_

REASON:     ☐ Release Pending Analysis     ☐ Medical     ☐ Other

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

CHARGES TO BE FILED     ☐ Yes     ☐ No

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

RELEASE AUTHORITY:

NARCOTICS OFFICER \_\_\_\_\_ Date/Time: \_\_\_\_\_

JAIL SERGEANT \_\_\_\_\_ Date/Time: \_\_\_\_\_

COMMAND LEVEL OFFICER \_\_\_\_\_ Date/Time: \_\_\_\_\_

<b>REPORT REVIEW</b>	
CAPTAIN:	DATE/TIME:
CID SECRETARY:	DATE/TIME:
RECORDS:	DATE/TIME:
Please Initial, Date, and Forward.	