
	MESQUITE POLICE DEPARTMENT
	107.00 JURY DUTY
	Effective Date: August, 2011
	Approved: _____ <div style="text-align: center;">  Chief of Police </div>

- I. An employee of the Mesquite Police Department who is properly summoned to jury duty is expected to respond and, if selected, to serve.
 - II. An employee of the department shall notify his supervisor as soon as practical after receipt of a summons for jury duty.
 - III. If such summons or jury service is on a day on which the employee is scheduled to work, the employee will be excused from duty, the daily assignment sheet will be coded "JD." The employee will be paid his regular salary in addition to any compensation paid by the summoning agency.
 - IV. If such summons or jury service is on a day on which the employee is scheduled to work, and the employee is released from jury duty prior to the end of the workday, the employee shall report to his Bureau Commander for assignment for the remainder of that workday.
 - V. If such summons or jury service falls on the employee's regular day off, vacation day, holiday, or other day on which the employee is not scheduled to work, no compensation other than that normally paid by the summoning agency will be paid.
 - VI. Compensation paid by the county for jury service shall be retained by the employee. The employee, rather than the City of Mesquite, shall pay any parking fees arising from jury duty.
- EFFECTIVE: May, 1984; REVISED: September, 1990; FORMERLY: B/84-39; REVISED: January, 1992; REVISED: August, 2011