

RESOLUTION NO. 15-87

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MESQUITE, TEXAS AMENDING ARTICLE 5 OF THE RULES OF PROCEDURE OF THE CITY COUNCIL ADOPTED BY RESOLUTION NUMBER 40-86; PROVIDING FOR THE REPEAL OF ANY RULE OF PROCEDURE IN CONFLICT HERewith; AND PROVIDING AN EFFECTIVE DATE THEREOF.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MESQUITE, TEXAS:

SECTION 1. That Article 5 of the Rules of Procedure of the City Council of the City of Mesquite, adopted by Resolution Number 40-86, is hereby amended to read:

5. AGENDA PREPARATION; ORDER OF BUSINESS.

- 5.1 Agenda Preparation: The Agenda for regular City Council meetings shall be prepared under the supervision of the City Manager.
- 5.2 Items placed on the Agenda at the request of City Council Members: Any Council Member has the right to request that an item be placed on the Agenda. Should a question arise, regarding whether an item should be discussed in open or closed session, the City Manager will discuss the matter with the Mayor and a determination will be made jointly by the Mayor and City Manager.
- 5.3 Emergency Items: Emergency items shall be posted, and the City Council shall determine whether to hear such items at their regular meeting.
- 5.4 Order of Business for regular City Council meetings: The order of business of regular City Council meetings held on the first and third Mondays of each month shall generally be as follows:

CITY COUNCIL-STAFF WORK SESSIONS

(The purpose of this portion of the regular meeting is to allow presentations by the City Staff on matters not requiring the same formality as the formal Agenda, or the participation of the general public.)

REGULAR CITY COUNCIL MEETING

- I. Invocation.
- II. Attention to Visitors.
- III. Citizens Forum.

0070

RESOLUTION/PAGE 2

(At this time a number of citizens not to exceed 10 shall be allowed to speak on any matter other than personnel matters for a length of time not to exceed three (3) minutes on a first come - first served basis.

No council action or discussion is to be taken until such matter is placed on the agenda and posted in accordance with law.)

- IV. Appointments for Personal Appearances.
- V. Consent Agenda.
(These items are routine items and may be approved with one motion; however, should any Council Member or any individual wish to discuss any item, said item may be removed by motion of the City Council.)
- VI. Public Hearings.
- VII. Consideration of Ordinances and Resolutions.
(Not a routine item.)
- VIII. Consideration of Bids and Final Statements.
(Not a routine item.)
- IX. Appointments to Boards and Commissions.
- X. Separate Items.
(Includes miscellaneous items.)

The Agenda shall be delivered to the residence or usual place of business of each City Council member on Wednesday afternoon preceding the City Council meeting to be held on the following Monday.

5.5 Date, Time and Place for Submitting Request for Item to be on City Council Meeting Agenda: Any person desiring to present an item to be considered for inclusion upon the City Council Agenda may do so by written request to the City Council, addressed to the City Secretary, no later than 12:00 noon on the Monday, one week preceding the City Council meeting at which the item is to be considered. Without such prior notice, items may be considered for inclusion upon the City Council Agenda only with the unanimous consent of the City Council.

5.6 Procedure for Hearing Requested items for City Council Consideration: An item requested to be on the City Council Meeting Agenda may be deferred not more than two regular meetings after receipt of the request.

Should a person fail to appear at the City Council meeting at which an item requested by him to be considered by the City Council, that item may be dropped or acted upon by the City Council.

5.7 Addressing the Council: Any person desiring to address the Council is requested to complete a registration card, which is

RESOLUTION/PAGE 3

available at the entrance to the City Council Chamber. This card may also be completed by those who wish to express their support or opposition on an item but do not wish to speak. The registration cards should be submitted to the City Secretary prior to consideration of the particular item.


- 5.8 Manner of Addressing the Council - Time Limit: In order to conserve time, and yet give persons an opportunity to express themselves at public hearings, the proponents, or applicants, are allowed 15 minutes for their presentation and 5 minutes for rebuttal. Special interest and other organized groups are allowed 15 minutes to express their support or opposition, and individuals are allocated 3 minutes. In certain large zoning applications, the presiding officer may announce at the beginning that additional time is being permitted due to the size or complexity of the case.

in all other respects to remain in full force and effect.

SECTION 2. That any rule of procedure heretofore adopted in conflict with these rules of procedure is hereby expressly repealed to the extent of such conflict.

SECTION 3. That this resolution take effect from and after its date of passage as the Charter in such cases provides.

DULY RESOLVED by the City Council of the City of Mesquite, Texas, on the 18th day of May, A.D., 1987.


George A. Venner, Sr.
Mayor

ATTEST:


Lynn Prugel
City Secretary