

ORDINANCE NO. 4841

AN ORDINANCE OF THE CITY OF MESQUITE, TEXAS, AMENDING THE MESQUITE CITY CODE, AS AMENDED, BY REVISING CHAPTER 1, SECTION 1-15 TO BE TITLED “RECORDS – REQUEST FOR COPIES OF CITY RECORDS” AND SECTION 1-16 TO BE TITLED “AMBULANCE SERVICES – RULES AND POLICIES FOR USER FEES” AND REVISING CHAPTER 8, SECTIONS 8-855 AND SECTION 8-857 REGARDING UPDATES TO REFERENCES TO APPLICATION PROCESSING FEES AND ANNUAL RENEWAL FEES FOR CREDIT ACCESS BUSINESSES; AND AMENDING APPENDIX D “COMPREHENSIVE FEE SCHEDULE” OF THE MESQUITE CITY CODE, AS AMENDED, REPEALING AND REPLACING ARTICLE I “ADMINISTRATION” AND REVISING ARTICLE VI “FIRE,” ARTICLE VIII “LIBRARY,” AND ARTICLE XIV “PUBLIC WORKS,” THEREBY UPDATING CERTAIN PROVISIONS RELATED TO FEES AND REVISING THE FEE SCHEDULE; PROVIDING A REPEALING CLAUSE; PROVIDING A CONFLICTS RESOLUTION CLAUSE; PROVIDING A SEVERABILITY CLAUSE; PROVIDING A SAVINGS CLAUSE; PROVIDING A PENALTY IN AN AMOUNT NOT TO EXCEED TWO THOUSAND DOLLARS (\$2,000); PROVIDING FOR PUBLICATION; AND DECLARING AN EFFECTIVE DATE.

**WHEREAS**, this ordinance provides “clean-up and organizational” revisions to certain sections in Mesquite City Code, Chapter 1 regarding records requests, ambulance services, and associated fees along with certain sections in Chapter 8 regarding application and processing fees distinguished from the annual Certificate of Registration renewal for credit access businesses; and

**WHEREAS**, this ordinance also provides for revisions to Appendix D – Comprehensive Fee Schedule including Articles I, VI, VIII, XIV of Appendix D – Comprehensive Fee Schedule, related to *revising fees* for requests for City records, credit access businesses, EMS ambulance services, emergency medical care records, and credit access businesses; and *adding new fees* for Hotspot replacement or parts replacement for lost or damaged items associated with the Library’s new service for Hotspot checkout and adding a guest pass fee; and

**WHEREAS**, it is the intent of the City Council of the City of Mesquite, Texas (“**City Council**”) to protect the public health, safety, and welfare; and

**WHEREAS**, the City of Mesquite, Texas, (“**City**”) is a home-rule municipality acting under its Charter adopted, and amended, by the electorate pursuant to Article 11, [Section 5](#) of the Texas Constitution and [Chapter 9](#) of the Texas Local Government Code; and

**WHEREAS**, a home-rule municipality has full power of local self-government, pursuant to Texas Local Government Code, Title 2, Subtitle D, Chapter 51, [Section 51.072\(a\)](#); and

**WHEREAS**, the City shall have the power to enact and enforce ordinances necessary to protect health, life and property and to prevent and summarily abate and remove all nuisances, and to preserve and enforce good government and order and security of the City and its inhabitants, pursuant to Article III, [Section 2](#) of the Mesquite City Charter; and

**WHEREAS**, a home-rule municipality may enforce ordinances necessary to protect health, life, and property and to preserve the good government, order, and security of the municipality and its inhabitants, pursuant to Texas Local Government Code, Title 2, Subtitle D, Chapter 54, [Section 54.004](#), as amended; and

**WHEREAS**, the City shall have the power to provide for license, permit, and inspection fees, pursuant to Article III, [Section 28](#) of the Mesquite City Charter; and

**WHEREAS**, upon full review and consideration of all matters attendant and related thereto, the City Council is of the opinion this ordinance should be approved and adopted.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MESQUITE, TEXAS:**

**SECTION 1. Recitals Incorporated.** The City Council hereby finds and determines the recitals made in the preamble of this ordinance are true and correct, and hereby incorporates such recitals here in the body of this ordinance as if copied in their entirety.

**SECTION 2. MESQUITE CITY CODE TEXT AMENDMENT:**  
**Chapter 1 – General Provisions.** That Chapter 1 “GENERAL PROVISIONS,” Sections 1-15 and 1-16; and Chapter 8 “LICENSES, PERMITS, AND BUSINESS REGULATIONS,” Sections 8-855 and Sec. 8-857, of the Mesquite City Code, as amended, shall be revised to now read as identified in **EXHIBIT A** attached hereto and made a part hereof, and in all other respects, the remaining Chapters, Articles, Divisions, and Sections of the Mesquite City Code shall remain in full force and effect.

**SECTION 3. MESQUITE CITY CODE TEXT AMENDMENT:**  
**Appendix D - Comprehensive Fee Schedule.** That Article I “ADMINISTRATION”; Article VI “FIRE,” Sections 6-100 and 6-106; and Article VIII “LIBRARY,” Sections 8-102 and 8-104; and Article XIV “PUBLIC WORKS”, Sec. 14-106, of Appendix D – the Comprehensive Fee Schedule of the Mesquite City Code, as amended, shall be revised to now read as identified in **EXHIBIT B** attached hereto and made a part hereof, and in all other respects, the remaining Articles and Sections of Appendix D, to the Mesquite City Code, shall remain in full force and effect.

**SECTION 4. Repealing Clause.** That all ordinances or portions thereof in conflict with the provisions of this ordinance, to the extent of such conflict, are hereby repealed. To the extent that such ordinances or portions thereof are not in conflict herewith, the same shall remain in full force and effect.

**SECTION 5. Conflicts Resolution Clause.** In the event of an irreconcilable conflict between the provisions of another previously adopted ordinance of the City of Mesquite and the provisions of this Ordinance, the provisions of this Ordinance shall be controlling.

**SECTION 6. Severability Clause.** Should any word, sentence, paragraph, subdivision, clause, phrase or section of this ordinance be adjudged or held to be void or unconstitutional, the same shall not affect the validity of the remaining portions of said ordinance and the Mesquite City Code, as hereby or previously amended, which shall remain in full force and effect.

**SECTION 7. Savings Clause.** An offense committed before the effective date of this Ordinance is governed by prior law and the provisions of the Mesquite City Code, as amended, in effect when the offense was committed, and the former law is continued in effect for this purpose.

**SECTION 8. Penalty Clause. Criminal.** Any violation of the provisions or terms of this ordinance by any “person,” as defined in Mesquite City Code, Chapter 1, [Section 1-2](#), shall be deemed a Class C Misdemeanor criminal offense, and upon conviction thereof, shall be subject to a penalty of fine not to exceed TWO THOUSAND (\$2,000.00) dollars for each offense, as provided in Mesquite City Code, Chapter 1, [Section 1-6](#), as amended. **Civil.** The City may also file any other civil actions for enforcement of this ordinance as authorized by law. **Maximum penalties.** If the maximum penalties provided for by this ordinance for an offense or civil action is greater than the maximum penalty provided for the same offense or civil action under the laws of the State of Texas, the maximum penalty for violation of this ordinance for such offense or civil action shall be the maximum penalty provided by the laws of the State of Texas.

**SECTION 9. Publication.** This ordinance shall be published in the City’s official newspaper in accordance with Mesquite City Charter, Article IV, [Section 24](#).

**SECTION 10. Effective Date.** This ordinance after its passage and publication shall take effect on, and be in force from and after, five (5) days after publication thereof, in accordance with Mesquite City Charter, Article IV, [Section 24](#), and it is accordingly so ordained.

**DULY PASSED AND APPROVED** by the City Council of the City of Mesquite, Texas, on the 1<sup>st</sup> day of FEBRUARY, 2020.

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**Bruce Archer**  
Mayor

**ATTEST:**

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**Sonja Land**  
City Secretary

**APPROVED AS TO LEGAL FORM:**

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**David L. Paschall**  
City Attorney

**EXHIBIT A**

**To Ordinance No. 4841**

## Mesquite City Code

### Chapter 1 – GENERAL PROVISIONS

*[Editor's note: Repeal Sec. 1-15 in its entirety and replace it with the following text.]*

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#### **Sec. 1-15. – Records – Request for copies of City records.**

- (a) *Certification of City documents.* See Appendix D – Comprehensive Fee Schedule, § 1-100 – Records – Certification of city documents.
- (b) *Public information – records requests made pursuant to the Texas Public Information Act.*
  - (1) The City Secretary is the designated Officer for Public Information.
  - (2) Records containing public information, as defined in Chapter 552 of the Texas Government Code (also known as the Texas Public Information Act), may be produced subject to any exceptions to disclosure and upon payment of all charges authorized by said law.
  - (3) In accordance with Texas Government Code, § 552.275, and subject to any exceptions, the City hereby authorizes when the cumulative amount of personnel time spent complying with requests for public information from the same requestor equals or exceeds the following limits, the requestor shall pay the costs attributable to that personnel time:
    - a. *Monthly limit.* Fifteen (15) hours for any one-month period.
    - b. *Yearly limit.* Thirty-six (36) hours during the City's 12-month fiscal year.
  - (4) For rules related to fees, methods of calculation, and cost of copies for public information, see Appendix D – Comprehensive Fee Schedule, § 1-102 – Records – Fees for copies of city records containing public information.
- (c) *Medical records – records requests made for EMS records with protected health information (PHI).*
  - (1) The Mesquite Fire Department fulfills records requests relating to emergency medical services (EMS) medical care and protected health information (PHI).
  - (2) Medical records containing protected health information (PHI) may be produced subject to any exceptions to disclosure and upon payment of all charges as may be authorized by law.
  - (3) For rules related to fees, methods of calculation, and cost of copies for medical records, see Appendix D – Comprehensive Fee Schedule, § 6-106 – Records – Fees for copies of EMS medical care records.

- (d) *Municipal Court records – records requests made for court case records and judicial records.*
- (1) The Mesquite Municipal Court fulfills records requests relating to court case records and its judicial records.
  - (2) *Court Case Records.* Court case records may be requested as herein described and any such records may be produced upon payment of all charges as may be authorized, unless the records are sealed or confidential by law or subject to any exceptions to disclosure.
    - a. *Defendants and respondents.*
      1. *Pending or open cases or matters.* A defendant, respondent, or his or her attorney, may request court case records regarding a citation, case, or other pending matter before the Mesquite Municipal Court in accordance with discovery rules as authorized by law and applicable Municipal Court rules.
      2. *Closed cases or matters.* A defendant, respondent, or his or her attorney, may request closed court case records in accordance with the Mesquite Municipal Court rules.
    - b. *Persons other than defendants or respondents.* Any person may request open or closed court case records in accordance with the Mesquite Municipal Court rules.
  - (3) *Judicial Records.* Judicial records, as defined in Texas Government Code, Title 2, Subtitle F, (Title 2, Subtitle F—Appendix), Rules of Judicial Administration, Rule 12 “Public Access to Judicial Records”, may be produced, to any person, subject to any exceptions to disclosure and upon payment of all charges authorized by said law.

*[Editor's note: Repeal Sec. 1-16 in its entirety and replace it with the following text.]*

**Sec. 1-16. – Ambulance services – Rules and policies for user fees.**

(a) *Fees.* The fees and charges for response and transportation of persons by the City of Mesquite Fire Department paramedic ambulances include the following:

(1) *Base rate fees.*

- a. *Authorized.* Base rate fees for ambulance service and response, including field-terminated resuscitation responses and non-transport treatment, by a City of Mesquite Fire Department paramedic ambulance, shall be charged in accordance with this Section.
- b. *List of base rate fees for level of care.* See Appendix D – Comprehensive Fee Schedule, § 6-100 – Ambulance services – Fire. The BLS, ALS1 and ALS2 levels of care, as outlined in § 6-100, shall have the meanings as defined in 42 C.F.R. § 414.605, or successor, and as amended.

(2) *Additional fees.*

- a. *Authorized.* In addition to the base rate fees, the City may also charge additional fees as may be applicable.
- b. *List of additional fees.* See Appendix D – Comprehensive Fee Schedule, § 6-100 – Ambulance services – Fire.

(b) *Responsible parties for payment.*

- (1) The person receiving emergency ambulance service, and any person contracting for the service, shall be responsible for payment of all ambulance fees and charges authorized by this Code, less any reduction in fees and charges received pursuant to the hardship assistance policy set forth in Subsection 1-16 (c) below.
- (2) In the case of emergency ambulance service received by a minor, the parent or guardian of the minor shall be responsible for payment of all ambulance fees and charges authorized by this Code for service received by the minor, less any reduction in fees and charges received pursuant to the hardship assistance policy set forth in Subsection 1-16 (c) below.

(c) *Hardship assistance policy.* It is understood that not all persons receiving emergency ambulance services are financially able to provide payment of all ambulance fees and charges authorized by this Code. It is the policy of the City to provide hardship assistance by allowing a reduction of the ambulance fees and charges authorized by this Code due to certain definable financial circumstances of the person who received the ambulance service, the person contracting for the service, or the party responsible for the payment of the ambulance fees and charges, all as more fully set forth herein.

- (1) *Adopted guidelines to determine eligibility for hardship assistance.* The adopted guidelines to determine eligibility for hardship assistance for ambulance fees and charges owed to the City are identified herein. Based upon the federal poverty level ("FPL") guidelines published in the Federal Register by the U.S. Department of Health and Human Services, as hereafter updated periodically, a person receiving emergency ambulance service, a person contracting for

ambulance service or, in the case of service received by a minor, the parent or guardian of the minor (each hereinafter referred to as a "Responsible Party"), may receive the following reduction in ambulance fees and charges:

- a. A one hundred (100) percent reduction of the outstanding balance owed by the Responsible Party, if the Responsible Party's "Adjusted Gross Income" (as defined by the Internal Revenue Service) falls below one hundred twenty-five (125) percent of the FPL;
  - b. A seventy-five (75) percent reduction of the outstanding balance owed by the Responsible Party, if the Responsible Party's "Adjusted Gross Income" (as defined by the Internal Revenue Service) falls below one hundred fifty (150) percent of the FPL;
  - c. A fifty (50) percent reduction of the outstanding balance owed by the Responsible Party, if the Responsible Party's "Adjusted Gross Income" (as defined by the Internal Revenue Service) falls below one hundred seventy-five (175) percent of the FPL; or
  - d. A twenty-five (25) percent reduction of the outstanding balance owed by the Responsible Party, if the Responsible Party's "Adjusted Gross Income" (as defined by the Internal Revenue Service) falls below two hundred (200) percent of the FPL.
- (2) *Determination of income.* In all cases, a Responsible Party's income level will primarily be determined by obtaining a copy of one (1) of the following:
- a. The Responsible Party's most recently filed federal tax return; or
  - b. A recent payroll check stub of the Responsible Party; or
  - c. Proof of the Responsible Party's social security income, disability, and/or other sources of income.
- (3) *City's professional billing service contractor.* The professional billing service contractor performing ambulance billing services for the City (the "Contractor") may rely on these adopted guidelines and provide hardship assistance without further approval from the City; however, the City reserves the right to review any of the bills that received hardship assistance in order to ascertain if the Contractor is acting in conformity with these adopted guidelines. The City further reserves the right to modify this ordinance at any time.

**Cross reference** – § 6-100 – Ambulance services – Fire, Appendix D – Comprehensive Fee Schedule.

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## Chapter 8 – LICENSES, PERMITS, AND BUSINESS REGULATIONS.

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### Article XII. – CREDIT ACCESS BUSINESSES

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*[Editor's note: Revise Sec. 8-855 (a) by adding the underlined text. Repeal Sec. 8-855 (a)(6) and replace it with the underlined text.]*

#### Sec. 8-855. - Registration application.

- (a) To obtain a certificate of registration for a credit access business, a person must submit an initial application on a form provided for that purpose to the Director. The initial application must contain the following:

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(6) A non-refundable application processing fee (if the Certificate of Registration is approved, the application processing fee shall serve as the Certificate of Registration fee for the initial period of registration). See Appendix D – Comprehensive Fee Schedule.

- (b) An applicant or registrant shall notify the Director within forty-five (45) days after any material change in the information contained in the application for a certificate of registration, including, but not limited to, any change of address and any change in the status of the state license held by the applicant or registrant.

Cross reference – § 1-103. – Credit access businesses, Appendix D – Comprehensive Fee Schedule.

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*[Editor's note: Repeal existing Sec. 8-857 (b) and replace it with the underlined text.]*

#### Sec. 8-857. - Expiration and annual renewal of certificate of registration.

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- (b) A certificate of registration may be renewed annually by the registrant. The registrant may request a renewal, in accordance with all the requirements of [Section 8-855](#) and must submit an annual renewal application on a form provided for that purpose to the Director. The registrant shall provide any updated information and shall pay a non-refundable Certificate of Registration renewal fee. See Appendix D – Comprehensive Fee Schedule. To ensure timely processing, the registrant should apply for renewal at least thirty (30) days before the expiration of the registration.

Cross reference – § 1-103. – Credit access businesses, Appendix D – Comprehensive Fee Schedule.

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**EXHIBIT B**

**To Ordinance No. 4841**

**APPENDIX D**  
**COMPREHENSIVE FEE SCHEDULE**

*[Editor's note: Repeal Article 1 in its entirety and replace it with the following text.]*

**ARTICLE I. – ADMINISTRATION**

**Sec. 1-100. – Records – Certification of city documents fee.**

Certification of copies of City documents (other than traffic accident reports) .....\$1.00

Certification of traffic accident report – See [Sec. 13-103](#).

**Cross references –**

Mesquite City Charter, Article IV, [Sec. 25](#) – City Secretary.

Mesquite City Code, Chapter 1, [Sec. 1-15](#) – Records – Request for copies of City records.

**State law reference** – Fee for Production or Certification of Documents; V.T.C.A. Civil Practice and Remedies Code, Title 2, Subtitle B, Chapter 22, Subchapter A; [§ 22.004](#).

**Sec. 1-101. – Records – Miscellaneous city record fees.**

EMS medical records (Fire) – See Sec. 6-106.

Accident report (Police) – See [Sec. 13-102](#).

Plan sheets produced from microfilm (Public Works) – See [Sec. 14-106](#).

**Sec. 1-102. – Records – Fees for copies of city records containing public information.**

For rules regarding the calculation of charges identified on TABLE 01 in this section:

- (1) See Texas Government Code, Chapter 552, Subchapter F – Charges for Providing Copies of Public Information, §552.261 through § 552.275, or successor, and as amended.
- (2) See Texas Administrative Code, Title 1, Part 3, Chapter 70 – Cost of Copies of Public Information, § 70.1 through 70.13, or successor, and as amended.
- (3) To the extent any conflict between Table 01 and applicable State law cannot be reconciled, State law shall control.

**TABLE 01 – CHARGES FOR PROVIDING COPIES OF PUBLIC INFORMATION**

Description of the charge(s)	Cost
<b>COPY CHARGE – Paper copies:</b>	
Standard paper copy – (1-sided) Up to 8 ½" x 14"	\$0.10 ..... per page
Standard paper copy – (2-sided) Up to 8 ½" x 14"	\$0.20 ..... per page
Oversize paper copy – (1-sided) e.g. 11" x 17", green bar, & blue bar	\$0.50 ..... per page
Oversize paper copy – (2-sided) e.g. 11" x 17", green bar, & blue bar	\$1.00 ..... per page
Specialty Paper – e.g. Mylar, blueprint, blueline, map, & photographic	Actual cost
Engineering Plan Sheets e.g. 24" x 36" (Black & White)	\$6.00 ..... per page
Engineering Plan Sheets e.g. 24" x 36" (Color)	\$7.00 ..... per page
<b>COPY CHARGE – Nonstandard copies:</b>	
Diskette	\$1.00 ..... each
Magnetic tape	Actual cost
Data cartridge	Actual cost
Tape cartridge	Actual cost
Rewritable CD (CD-RW)	\$1.00 ..... each
Non-rewritable CD (CD-R)	\$1.00 ..... each
Digital video disc (DVD)	\$3.00 ..... each
JAZ drive	Actual cost
Other electronic media	Actual cost
VHS video cassette	\$2.50 ..... each
Audio cassette	\$1.00 ..... each
<b>PERSONNEL CHARGES:</b>	
Programming personnel	\$28.50 ..... per hour
Other personnel	\$15.00 ..... per hour
<b>OVERHEAD CHARGE</b>	20% of Personnel
<b>MICRO FICHE/FILM</b>	Actual cost; or \$0.10 .....per page
<b>REMOTE DOCUMENT RETRIEVAL CHARGE</b>	Actual cost
<b>COMPUTER RESOURCE CHARGES:</b>	
Mainframe	\$10.00 .....per CPU minute
Midsized	\$1.50 .....per CPU minute
Client/Server	\$2.20 .....per clock hour
PC or LAN	\$1.00 .....per clock hour
<b>MISCELLANEOUS SUPPLIES</b>	Actual cost
<b>POSTAGE &amp; SHIPPING CHARGE</b>	Actual cost
<b>PHOTOGRAPHS</b>	Actual cost
<b>MISCELLANEOUS CHARGES:</b>	
Credit card transaction fee	Actual cost
Other costs	Actual cost

**Cross reference** – Mesquite City Code, Chapter 1, [Sec. 1-15](#) – Records – Request for copies of City records.

**Sec. 1-103. – Credit access businesses.**

Non-refundable application processing fee for initial Certificate of Registration .....\$75.00

Annual non-refundable Certificate of Registration renewal fee .....\$75.00

**Cross references –**

Mesquite City Code, Chapter 8, Article XII, [Sec. 8-855](#) – Registration Application.

Mesquite City Code, Chapter 8, Article XII, [Sec. 8-857](#) – Expiration and renewal of certificate of registration.

**Sec. 1-104. – Political contributions complaint processing fee.**

Political contributions complaint processing fee ..... \$25.00

**Cross reference** – Mesquite City Code, Chapter 2, Article IV, Division 5, [Sec. 2-163](#) – Enforcement.

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*[Editor's note: Repeal Section 6-100 in its entirety and replace it with the following text.]*

**ARTICLE VI. – FIRE**

**Sec. 6-100. – Ambulance services – Fire.**

**BASE RATE FEES (LEVEL OF CARE):**

Basic Life Support (BLS) .....\$750.00  
Advanced Life Support, Level 1 (ALS1) .....\$875.00  
Advanced Life Support, Level 2 (ALS2) .....\$950.00  
Field-Terminated Resuscitation .....\$650.00  
Treatment—Non-Transport .....\$125.00

**ADDITIONAL FEES:**

Mileage fee per loaded 10th of a mile (rounded up to the nearest 10th of a mile)  
.....\$1.50  
Disposables—Basic Life Support (BLS) .....\$45.33  
Disposables—Advanced Life Support, Level 1 (ALS1) .....\$103.51  
Disposables—Advanced Life Support, Level 2 (ALS2) .....\$103.51  
Disposables—Oxygen Charge .....\$40.60

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**Sec. 6-106. – Records – Fees for copies of emergency medical care records.**

(1) *Paper copies – Basic retrieval and processing fees for medical records:*

- a. Flat fee for first 10 pages or less.... which may not exceed \$30.00;
- b. Plus additional charges:
  1. For pages 11 to 60..... \$1.00 per page
  2. For pages 61 to 400..... \$0.50 per page
  3. For page 401 and each remaining page after..... \$0.25; and
  4. The actual cost of mailing, shipping, or otherwise delivering the provided paper copies.

(2) *Digital or other electronic medium – Basic retrieval and processing fees.* If the requested records are provided or stored on a digital or other electronic medium and the requesting party requests delivery in a digital or electronic medium, including email:

- a. A retrieval and processing fee ..... which shall not exceed \$75.00; and
- b. The actual cost of mailing, shipping, or otherwise delivering the provided copies in digital or electronic medium.

(3) *Miscellaneous other fees:*

- a. Execution of an affidavit or certification of a document, not to exceed the charge authorized by Sec. 1-100.
- b. Written responses to a written set of questions ..... \$10 per set.

(4) *Fee increases.* In accordance with Texas Health and Safety Code, § 241.154 (e), fees may be increased from the fees identified in the statute to reflect the most recent changes to the consumer price index. Texas Health and Human Services provides yearly updates to the maximum fees allowed for providing health care information.

**Similar State law provisions –**

V.T.C.A. Texas Health and Safety Code, Title 4, Subtitle B, Chapter 241, Subchapter G, § 241.154 Request.

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**ARTICLE VIII. – LIBRARY**

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*[Editor's note: Revise Section 8-102 by adding the underlined text.]*

**Sec. 8-102. - Miscellaneous charges for services.**

InterLibrary loan materials postage fee per item ..... \$2.50

Library Fee; non-resident ..... \$25.00

Guest Pass Fee ..... \$1.00

Notary Fee (per signature) ..... \$1.00

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*[Editor's note: Revise Section 8-104 by adding the underlined text.]*

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**Sec. 8-104. - Replacement costs and damage fees.**

Books \$10.00 and over (including paperbacks) .....Cost + \$5.00

Books under \$10.00 (including paperbacks) .....Cost

Board books .....Cost

Audiovisual materials .....Cost + \$5.00

Plastic book cover replacement .....\$2.00

Barcode replacement .....\$1.00

RFID tag replacement .....\$1.00

Materials processing fee .....\$5.00

Lost library card replacement .....\$1.00

DVD case replacement .....\$3.00

Playaway case replacement .....\$5.00

Jewel case replacement .....\$2.00

Multi-disc CD case replacement:

- 5-CD case .....\$5.00
- 10-CD case .....\$7.00
- 20-CD case .....\$10.00
- 30-CD case .....\$15.00

Hotspot and parts replacement:

- Hotspot.....\$120.00
- USB-C Cable.....\$20.00
- USB-C Power Adapter.....\$20.00
- SIM Card.....\$15.00
- Battery.....\$20.00
- Case.....\$10.00

Book or AV materials damage (if item is usable, then no charge) .....Cost + \$5.00

Magazine replacement per issue .....\$1.00

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**ARTICLE XIV. – PUBLIC WORKS**

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*[Editor's note: Repeal Section 14-106 in its entirety and reserve the section.]*

**Sec. 14-106. – Reserved.**

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