

ORDINANCE NO. 3359

AN ORDINANCE OF THE CITY OF MESQUITE, TEXAS, REVISING THE GENERAL GOVERNMENT POLICIES AND PROCEDURES MANUAL BY REVISING CHAPTER 1, SECTION 1.9 THEREBY PROVIDING DEFINITIONS TO CURRENT EMPLOYMENT CATEGORIES TO MORE ACCURATELY REFLECT CITY EMPLOYEES' EMPLOYMENT STATUS; PROVIDING A REPEALER CLAUSE; PROVIDING A SEVERABILITY CLAUSE AND DECLARING AN EFFECTIVE DATE THEREOF.

WHEREAS, the City of Mesquite has adopted a General Government Policies and Procedures Manual; and

WHEREAS, Chapter 1 of the Policies and Procedures Manual provides for the revision of the policies and procedures set forth in such manual by adoption of ordinance; and

WHEREAS, it has been determined that the policies and procedures relating to current employment categories are in need of revision.

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MESQUITE, TEXAS:

Section 1. That the General Government Policies and Procedures Manual is hereby revised by changing Chapter 1, Section 1.9 to read as follows; said Policies and Procedures Manual in all other respects to remain unchanged.

## CHAPTER 1

### POLICIES AND PROCEDURES

#### 1.9 Employment Categories

##### A. **Full-Time Appointment**

1. Employees who regularly work not less than 40 hours per workweek.
2. Eligible to receive full benefits as specified herein.

##### B. **Part-Time Appointment**

1. An "At-Will" appointment who regularly works less than 40 hours per workweek.
2. May receive limited benefits based on the number of hours worked.

**C. Seasonal Appointment**

1. An "At-Will" appointment for a specified period of time, normally less than one year.
2. May receive limited benefits based on the number of hours worked.

SECTION 2. That all ordinances or portions thereof in conflict with the provisions of this ordinance, to the extent of such conflict, are hereby repealed. To the extent that such ordinances or portions thereof are not in conflict herewith, the same shall remain in full force and effect.

SECTION 3. That should any word, sentence, clause, paragraph or provision of this ordinance be held to be invalid or unconstitutional, the validity of the remaining provisions of this ordinance shall not be affected and shall remain in full force and effect.

SECTION 4. That, as with all policies and procedures contained in the General Government Policies and Procedures Manual, the provisions of this ordinance are not intended to create contractual rights between the City of Mesquite and its employees.

SECTION 5. That upon passage of this ordinance all employees of the City of Mesquite shall be notified of the revisions made herein to the General Government Policies and Procedures Manual.

SECTION 6. That this ordinance shall be effective on and after June 1, 2000.

DULY PASSED AND APPROVED by the City Council of the City of Mesquite, Texas, on the 1<sup>st</sup> day of May, 2000.



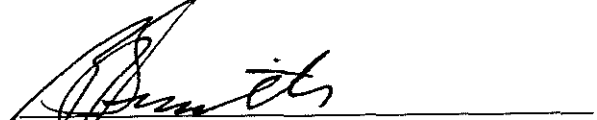
Mike Anderson  
Mayor

ATTEST:

APPROVED:



Ellen Williams  
City Secretary



B. J. Smith  
City Attorney