

ORDINANCE NO. 1302

AN ORDINANCE OF THE CITY OF MESQUITE, TEXAS, AMENDING ORDINANCE NO. 1143, BY INCREASING THE MEMBERSHIP OF THE PARKS AND RECREATION ADVISORY BOARD TO NINE (9) MEMBERS; PROVIDING THE QUALIFICATIONS OF THE MEMBERS THEREOF; PROVIDING THE OFFICERS OF SUCH BOARD; ESTABLISHING THE POWERS AND DUTIES OF THE BOARD; THE PROCEDURE UNDER WHICH THE BOARD WILL OPERATE; BY PROVIDING AN EMERGENCY AND DECLARING THE EFFECTIVE DATE OF SAID ORDINANCE.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MESQUITE, TEXAS:

SECTION 1. That Ordinance No. 1143 is hereby amended to read as follows:

Establishment of Parks and Recreation Board- A Parks and Recreation Advisory Board consisting of seven (7) active members and two (2) alternate members is hereby established as follows:

- A. Members shall be qualified voters of the City of Mesquite.
- B. Members shall be appointed by the City Council for two (2) year terms except that the initial appointment shall be for one year for four (4) members to create staggered terms with two year appointments thereafter. In the event of a vacancy, the City Council shall appoint a member to serve for the unexpired term.
- C. Members shall serve without compensation, but shall not continuously serve for a period in excess of six (6) years.
- D. If a replacement has not qualified upon the expiration of a member's term, then that member shall continue his membership until replaced.
- E. A majority of the voting membership shall constitute a quorum. Should an active member be unable to attend a regular or special meeting, an alternate shall serve in an active member's place for that meeting. Alternate members shall not vote unless said member is in the place of an active member.

F. Attendance at all meetings is encouraged. Should a member fail to attend two (2) consecutive meetings without prior notification of such inattendance, that member's appointment shall be considered automatically terminated and written notice by the Secretary-Recorder shall be given to the City Council of the vacancy so that another appointment can be made. Notification shall be to the Chairman and shall state the reasons therefore.

G. The Parks and Recreation Advisory Board shall annually elect a Chairman, Vice-Chairman and Secretary-Recorder.

Chairman - The Chairman shall preside over meetings and shall be entitled to vote upon each issue. In the event a question over procedure arises, Robert's Rules of Order shall prevail.

Vice Chairman - The Vice-Chairman shall assist the Chairman in directing the affairs of the Advisory Board. In the absence of the Chairman, the Vice-Chairman shall assume all duties of the Chairman.

Secretary-Recorder - The Secretary-Recorder shall keep the minutes of all meetings and in the Secretary-Recorder's absence the Chairman shall designate another member to act as Secretary-Recorder.

The Secretary-Recorder may accept the assistance of City personnel in taking and transcribing minutes, when available, but shall sign same officially before presenting same to the Board for approval.

H. The Director of Parks and Recreation shall be an ex officio member of the Advisory Board, with the right to attend all meetings and participate in discussions but without the right to vote.

SECTION 2. Powers and Duties - The Parks and Recreation Advisory Board shall have the following powers and perform the following duties:

A. It shall act only in an advisory capacity to the City staff and through the staff to the City Council in all matters pertaining to Parks and Recreation, shall acquaint itself with and make a continuous study and review of the complete Parks and Recreation services of the City; and shall advise with the staff and City Council from time to time, as to the present and future maintenance, operation, planning, acquisition, development, enlargement, and use policies of the City Park and Recreation services.

- B. It shall study and encourage the development of Parks and Recreation areas and study and encourage the development of wholesome recreation for all residents of the City of Mesquite.
- C. It shall advise with the Parks and Recreation Director on problems of development of recreation areas, facilities, programs and improved recreation services.
- D. It shall recommend the adoption of standards on areas, facilities, program and financial support.
- E. The members of the Board shall study and review the master planning guide for parks and recreation and become familiar with such plan and its relation to existing and proposed facilities and shall become aware of any revision or updating thereof.
- F. It shall advise and recommend to the Parks and Recreation Director on the development of long-range capital improvement programs and, when in its opinion the need exists for additional park and recreational facilities, grounds, or premises, it shall make appropriate recommendations to the City Council. It shall also recommend the acquisition of additional parks, park and recreational equipment, and supplies.
- G. It shall follow the rules and regulations as may be prescribed by the City Council for the conduct of its business.
- H. It shall recommend to the City Council rules and regulations and policies governing the use of park and recreational facilities.
- I. It shall make any other recommendations to the City Council regarding park and recreation matters that it considers advisable.
- J. It may solicit for the City of Mesquite gifts, revenues, bequests, or endowments of money or property as donations or grants from persons, firms or corporations, subject to the approval and acceptance by the City Council.
- K. It may, from time to time, recommend to the City Council amendments or changes to this Ordinance.
- L. The Board, through its Chairman, shall make both an oral and written report annually to the City Council concerning its activities during the past year and its proposals for the coming year.
- M. The Advisory Board's authority shall not extend to the direction, supervision, employment, or termination of employees of the Parks and Recreation Department. No supervisory power of the Board is created.

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- N. It shall review the budget but shall not be authorized to add, delete or change in any way the budget as prepared by the Parks and Recreation staff.
- O. The Board shall not have the power to obligate the City for any funds or expenditures or incur any debt on behalf of the City.
- P. All powers and duties prescribed and delegated herein are delegated to the Board as a unit and all action hereunder shall be of the Board acting as a whole. No action of an individual member is authorized except through the Board.

SECTION 3. Procedure- The procedures of the Parks and Recreation Board are as set out below:

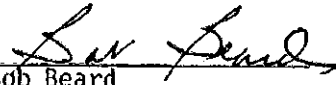
A. Meetings

- (1) Regular Meetings- The Parks and Recreation Advisory Board shall meet at least monthly in a public place with public notice as prescribed by law.
- (2) Special Meetings- Special meetings may be called by the Chairman or by written request sent to the Chairman or Vice-Chairman by four (4) members of the Board.

- B. Voting - All questions presented for a vote of the Parks and Recreation Advisory Board shall be decided by a simple majority of those voting members present. Only those voting members present can vote.

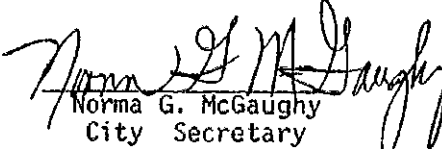
SECTION 4. The fact that the Parks and Recreation Advisory Board has no alternate members to serve in the absence of regular members creates an urgency and an emergency for the preservation of the public health, comfort and welfare of the citizens of Mesquite and requires that this ordinance shall take effect after passage of said ordinance, as the law in such cases provides.

DULY PASSED AND APPROVED by the City Council of the City of Mesquite, Texas, on the 2nd day of February, A.D., 1976.



Bob Beard
Mayor

ATTEST:



Norma G. McGaughy
City Secretary

APPROVED AS TO FORM:

Elland Archer
City Attorney